Report and Financial Statements Period ended: 31<sup>st</sup> March 2020

Charity No. 1155781 (England and Wales) Charity No. SC045190 (Scotland) \_\_\_\_\_

## **Report and Financial Statements**

Period ended: 31<sup>st</sup> March 2020

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# DENTAL TRAUMA UK

Legal and Administrativ	re Details					
Full Name of the Charity:	Dental Trauma UK					
Trustees:		APPOINTED				
Ms Beth Burns						
Consultant in Restorative De	entistry, Glasgow Dental Hospital NHS Trust	Jun 2018				
Mr Ravi Chauhan						
Consultant in Restorative De	entistry, John Radcliffe Hospital, Oxford	Feb 2019				
Ms Serpil Djemal		Feb 2014				
Consultant in Restorative De	entistry, King's College NHS Trust					
Mr Roland Doven MBE		Feb 2014				
Voluntary Sector Managem	ent Consultant					
Ms Hilary Gay FCA, Treasure	r	Dec 2015				
Chartered Accountant						
Ms Aliya Hasan		Feb 2019				
Staff Grade in Oral Surgery,	University Hospitals Birmingham, Birmingham					
Mrs Annette Kelleher, Secretary to the Board Feb 2019						
Former Dental Surgery Pract	ice Manager, Bromley, Kent					
Mr Chris Rolfe		May 2014				
Associate Director of Comm	nunications, St George's University Hospitals NHS Foun	dation Trust				
Professor Richard Welbury C	BE	Dec 2016				
Professor of Paediatric Dent	istry, University of Central Lancashire					
Founder and Chair:	Ms Serpil Djemal					
Registered Office:	C/O Department of Restorative Dentistry and Traun King's College Hospital Dental Institute London SE5 9RW	natology				
Website:	www.dentaltrauma.co.uk					

Charity Numbers:	SC045190 (Scotland) 1155781 (England and Wales)
Independent Examiner:	Mrs Angela Marshall CPFA BA (Hons)
Bankers:	Barclays Bank PLC
Solicitors:	Julian Blake, Stone King
Day-to-Day Contact:	Sarah Taylor/Mr Neil Smith Department of Restorative Dentistry and Traumatology King's College Hospital Dental Institute London SE5 9RW

## Report of the Trustees for the period ended 31 March 2020

The Trustees present their sixth report and financial statements of the charity for the period from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.

## The Chair's Introduction

I am pleased to present the 6<sup>th</sup> report for the activities of Dental Trauma UK (DTUK).

During this period the charity has been making steady progress and has grown in its membership in England, Scotland, Wales and N Ireland with over a dozen overseas members as well. Our website provides a valuable source of information and guidance for the general public on how to deal with an avulsed tooth.

Although Covid-19 has impacted how we are able to interact with each other, we are making as much use as possible of technology developing our social media presence. We recently re-activated our Twitter account and Facebook page to connect with our members and disseminate information about meetings & other educational opportunities.

We held the first workshop for the regional/country representatives that was well attended. and we plan to build upon this network to expand our educational activities in England, Scotland and Wales.

As a board, we continue to embrace strong and robust governance to support the work that we do. We have worked tirelessly adopting the external examiner's recommendations and suggestions and continue to be forever grateful for her diligence in this role.

The online educational continuing professional development opportunities for our members are growing and are appreciated by our members. I would like to thank all past speakers who contributed to this material and thus have enabled us to achieve this level of success. In addition, DTUK posters and leaflets are now held in the British Dental Association archives.

Finally, I remain eternally grateful to my board, Sarah Taylor and Neil Smith for their unstinting support, expertise and time, to help us achieve the aims and objectives of DTUK. Without

their hard work dedication and shared vision, none of our achievements would have been realised.

Based upon our assessment of our achievements and the feedback we have had to date; we consider that we are definitely making a difference to the management of traumatic dental injuries through education.

Serpil Djemal

#### Structure, governance and management

Dental Trauma UK (DTUK) was registered as a charity on 13<sup>th</sup> February 2014 in England and Wales, number 1155781, and 28<sup>th</sup> October 2014 in Scotland, SC045190.

It is a Charitable Incorporated Organisation (CIO) in which the only voting members are its charity trustees and was constituted under a charitable deed dated 13 February 2014. A copy of the constitution is available to view on the website.

The Charity is based at King's College Hospital Dental Institute, Department of Restorative Dentistry and Traumatology in London.

Membership remains at £30 per year and is growing with 544 members at the end of the period and for the first time including 150 Corporate members. Membership is open to any member of the dental team who supports the aims and objectives of the Charity and actively engages with the educational resources made available for them by the charity.

We have 32 Country/Regional representatives from within our membership. This group is designed to support and widen the education and training to both the general public and the dental team in the management of dental trauma. The representative in South Gloucestershire spoke to Deer Park School in January 2020 and following this, the management of an avulsed tooth has been put on their curriculum.

Trustees are appointed by the board with regard to their skills, knowledge and experience to help realise the vision of the charity. They are appointed for three years and they may then put themselves forward for re-appointment for another term of office. A Trustee may not serve for more than three consecutive terms. The Trust Deed provides for a minimum of three and a maximum of 12 Trustees. Trustees give their time voluntarily and the Charity currently has 9 Trustees.

New Trustees are provided with an induction pack that includes a copy of the constitution, minutes of past board meetings, the Good Practice Guidance for Trustees produced by The Charity Commission, copies of DTUK's Annual Reports and Accounts and the DTUK Policies and Procedures manual. Each Trustee is required to complete a Fit & Proper Person declaration for their role.

## DENTAL TRAUMA UK

Trustees are required to disclose all relevant or potential conflicts of interest and register them at each board meeting. The Board will then decide if there is a conflict of interest and if so, the Trustee will withdraw from decisions.

Neil Smith was appointed on a consultancy basis to support the board in running the day-today activities of the charity and to support Sarah Taylor; he replaced Kirsty Learmouth when she went on maternity leave.

During the period covered by this report, the Board met on 4 occasions including the AGM which this year was held on 26<sup>th</sup> November.

#### **Risk management**

A risk register is on every agenda for the board to review (time permitting) at every board meeting. The register has the following categories of risk:

- Governance
- Operational
- Financial
- External view
- Compliance with law and regulation.

The key risks facing the charity are identified under these headings and monitored regularly identifying mitigating actions with an owner and a timescale for actions. In view of the impact of the Covid-19 pandemic, this has been a new and additional aspect we have considered in our review of the risks facing the charity's activities going forward.

We continue to adopt the Charity Governance Code of best practice where applicable and aim to implement activities to support this on an incremental basis recognising that we are a small charity.

We adopted a new Social Media Policy this year and are working on a fuller Communications Policy.

#### Aims and objectives

The objects of DTUK, as set out in the constitution, are to promote good health and the relief of trauma in relation to dental care and treatment, in particular but not exclusively by:

- (i) Advancing professional and public education in dental care and treatment and the relief of dental trauma; and
- (ii) Promotion of research in relation to dental care and treatment and the relief of dental trauma and to publish the useful results of such research.

DTUK aims to:

- (a) Educate those involved in dental care as well as the wider health care community in effective ways of treating dental trauma;
- (b) Educate the general public, including those who might commonly be involved in dental trauma, such as PE teachers, on the best way to manage such incidents;

- (c) Establish a database of dental trauma incidents throughout the UK that can be used for research and/or to campaign for the better treatment of dental trauma cases;
- (d) Carry out research and to publish the findings of research on the most effective ways to manage dental trauma; and
- (e) Collaborate with partners in the UK and, once established, partners in Europe and worldwide.

#### Review of the year - activities for the public benefit

The Trustees have referred to The Charity Commission's general guidance on public benefit when reviewing DTUK's aims and objectives and in planning future activities. The Trustees consider that all the work undertaken by DTUK is either directly (e.g. via patient information on the website) or, indirectly (e.g. via work we undertake within the profession), of benefit to members of the public.

#### Annual conference

The annual conference this year was in collaboration with the Royal College of Surgeons. There were 162 delegates this year, a 33% increase in attendance over last year.

The presentations were delivered by experts in their fields. The day started with a trauma patient recounting her experience in the immediate aftermath of her dental trauma which was very moving. The lecture programme was included an update on how to manage baby teeth and a systematic approach to managing trauma in general and one focussing on managing front teeth. The afternoon lectures included prevention of sports injuries and how traumatised teeth should be moved with braces.

The feedback from the conference was very positive covering all areas – lectures, venue and administration. It also included social media recommendations of DTUK and that the activities of DTUK were improving the way dental trauma is managed in the UK.

There were 10 applications for the Richard Welbury Case Report Prize and 3 prizes were awarded this year.

#### **Ongoing Activities/ communications**

This year Richard Welbury, a Board member, was awarded a CBE. Fiona Hogg, our Glasgow regional rep, in collaboration with West Scotland's British Society for Paediatric Dentistry, delivered dental trauma education in primary schools supported by a poster prize. The potential to roll this training out throughout the UK will be considered.

Work on the "Keep Up Your Guard" poster campaign continues to promote the use of mouth guards to prevent dental damage during contact sports. We continue to discuss this campaign with the English, Welsh and Scottish Rugby Unions. DTUK is also endorsing workshops being run by a post-doctoral research associate at Manchester Met University on making mouth guards, targeted at sports teachers and coaches. We now have a new patient information leaflet that has been designed by a patient and a new poster will be produced in the same style.

We have reinvigorated our Twitter account to allow us to advertise meetings and have a forum where delegates can post photos and information from the conference, allowing the charity to keep in touch with members on a regular basis. The Facebook page will be used in a similar way.

#### Website and E-Learning

The conference lectures have been uploaded to the website with the CPD facility. The feedback from the conference on the website was very positive as being:

- User-friendly and informative;
- Providing support and advice to dentists managing dental trauma.

NHS Education Scotland had 4 webinars scheduled in February 2020 using DTUK lectures and an additional lecture recorded by Beth Burns, a Board member, on 'Improving Trauma management in General Dental Practice.'

Direction to the DTUK patient information section on the website along with Pick it, Lick it, Stick it advice now is given by emergency staff answering calls to NHS 24 (Scotland's Emergency Dental Service).

Two webinars were given for the Royal College of Surgeons in Glasgow on dental trauma with an audience of approx. 50 people. The feedback was very good and publication was accepted for a "Dental Traumatology" YouTube as a source for patient education on the management of dental avulsion injuries.

At the end of this year, the impact of Covid-19 has changed the way we all communicate, and has led us to focus more on on-line education for further development as face-to face meetings and seminars have been replaced by more on-line material.

#### Membership

Membership numbers continue to rise. Member benefits include 22 hours of free enhanced continuing professional development, patient information leaflets, the Dental Trauma Guide, how-to-do-videos and contact with other members via Twitter or Facebook.

At the end of the accounting year 31 March 2020, there were 544 members, 150 of which were corporate members. We will review whether the corporate membership option has worked effectively and decide whether this is worth pursuing again.

We continue to use the demographic analysis of membership to help improve and focus membership take-up across the country.

#### **Financial review**

The Charity's financial health is reliant upon income from donations, membership subscriptions and conference fees and following the steady growth in membership and another successful conference this year, is in a healthy position.

The majority of the membership subscriptions received during the period relate to the year April 2019 to March 2020. For those members who joined for the first time during the last quarter of the year, membership is extended from the date of joining until March 2021 and income apportioned accordingly.

Unfortunately, the conference in May 2020 had to be postponed due to the pandemic.

Over the year, the charitable activities produced a net income of  $\pounds 11,350$  and at the end of the financial year; the total of Charity funds was  $\pounds 54,824$  with no restricted funds.

#### **Reserves policy**

The Trustees currently aim to maintain free reserves in unrestricted funds at a minimum level of  $\pounds 10,000$ .

While the Board will not normally begin a piece of work without a firm expectation that sufficient funding is available to meet all costs, this modest level of reserves and the cash balance that we retain allows some flexibility. It provides the ability to underwrite an initiative and in future budgets we will be setting aside funds to progress priority projects.

The balance held as unrestricted funds as at 31st March 2020 was £54,824 all of which is regarded as free reserves.

### Plans for the future

Looking ahead, the focus of our strategy remains the same - to continue the advancement of the Charity via conferences and/or on-line learning opportunities. We will continue our very positive discussions with Lubas Medical on collaboration on first aid training for teeth as part of their general first aid training programme.

Unfortunately, the impact of Covid-19 has changed the way currently that we work and interact with each other and has led us to rethink our plans for the coming year especially as regards the conference. However, we still plan to focus upon increasing our number of members and the activities of the regional/country representatives to extend the reach of the charity.

In the next 12 months, the Trustees anticipate:

- Focusing on one or two specific projects from the work stream developments to advance the influence of the charity
- Increasing the number of members through the activities of the regional/country representatives
- Developing more on-line educational resources for our members and to educate the public

#### Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing the Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales and Scotland requires charity trustees to prepare financial statements for each year, which give a true and fair view of the state of

affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent

• State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements and

• Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, the Charities and Trustee Investment (Scotland) Act 2005 and subsequent Orders and the provisions of the Trust deed.

They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees of DTUK approved the accounts and report on 24<sup>th</sup> November 2020 and were Signed on their behalf by:

Sapil Dynial

**Ms Serpil Djemal** Chair of the Trustees

#### Independent Examiner's Report to the Trustees of Dental Trauma UK.

I report to the Trustees on my examination of the accounts of the charity, Dental Trauma UK, for the year ended 31st March 2020.

#### Respective responsibilities of the Trustees and Independent Examiner

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 (the '2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities Act 2011 ("the 2011 Act"). You are satisfied that your charity is not required by charity law to be audited and have chosen to have an independent examination.

I report in respect of my examination of DTUK's accounts, as carried out under section 44 (1)(c) of the 2005 Charities and Trustee Investment (Scotland) Act and section 145 of the Charities Act 2011. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Basis of Independent Examiner's Statement**

Since DTUK has prepared its accounts on an accruals basis and is also registered in Scotland the examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Chartered Institute of Public Finance and Accountancy which is one of the listed bodies.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of DTUK as required by section 44(1)(a) of the 2005 Act and Regulation 4 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A. Morehall

Angela Marshall CPFA, BA (Hons) Cleave Prior Chipstead Surrey

Date: 17 11 2020

#### **Statement of Financial Activities**

## for the period ending $\mathbf{31}^{\mathrm{st}}$ March 2020

				2020			2019
		Un-			Un-		
		restricted	Restricted	Total	restricted	Restricted	Total
	note	Funds	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£	£
Donations and Legacies	3						
Donations		2,263		2,263	1,810		1,810
Membership Subscriptions		11,902		11,902	8,760		8,760
Other Trading Activities				·			
Conferences	4	18,070		18,070	12,450		12,450
Total Income and Endowments		32,235		32,235	23,020		23,020
Expenditure and Raising Funds							
Conferences and Membership	4	15.276		15.276	15,783		15,783
Bank charges	5	532		532	510		510
Depreciation	6					776	776
Governance Costs	7	5,077		5,077	5,851		5,851
Expenditure on Charitable							
Activities		20,885		20,885	22,144	776	22,920
Net Income and Net Movement in		44 350		44.250	070	776	100
Funds		11,350		11,350	876	-776	100
Funds from Previous Years		43,474		43,474	42,598	776	43,374
Funds at 31 March 2020		54,824		54,824	43,474	0	43,474

#### Balance Sheet as at 31st March 2020

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			2020		2019
	note	£	£	£	£
Fixed Assets	6		0		0
Current Assets:					
Prepayments	8	1,198		4,544	
Cash at bank		59,811		58,065	
Total Current As	sets	61,009		62,610	
Current Liabilities	9				
Accruals		6,185		18,662	
Creditors		0		475	
		6,185		19,136	
Net Current As	sets	·	54,824		43,474
Net As	sets		54,824	-	43,474
				-	
The Funds of the Charity	10				
Restricted income	10		0		0
Unrestricted income			54,824		43,474
			54,024		-5,-,4
Total Charity Fu	unde		54,824	-	43,474
	illus		J4,024	-	43,474

The Cash Flow Statement and notes on pages 14 to 18 form part of these accounts.

Approved by the trustees on 24.11.2020 and signed on their behalf by:

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Hilary Gay Treasurer \_\_\_\_\_

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## Cash Flow Statement for the period ending 31<sup>st</sup> March 2020

	Un-	Restrict	2020	Un-		2019
note	restricted Funds	ed Funds	Total Funds	restricted Funds	Restricted Funds	Total Funds
Cash flow from Operating Activities	£	£	£	£	£	£
Net Cash provided by Operating Activities	1,745	0	1,745	6,687	0	6,687
<b>Net Cash used in investing</b> <b>activities</b> Purchase of property plant and equipment	0	0	0	0	0	0
Change in Cash and Cash equivalents in the reporting period	1,745	0	1,745	6,687	0	6,687
Cash and Cash equivalents at the start of the reporting period	58,065	0	58,065	51,379	0	51,379
Cash and Cash equivalents at the end of the reporting period 11	59,810	0	59,810	58,065	0	58,065

#### Reconciliation of Cash Flows from Operating Activities for the period ending 31<sup>st</sup> March 2020

	note	Un- restricted Funds £	Restrict ed Funds £	2020 Total Funds £	Un- restricted Funds £	Restricted Funds £	2019 Total Funds £
Net Income for the period per SOFA		11,350		11,350	876	-776	100
Adjustment for: Depreciation Charges (Increase) Decrease in Debtors Increase (Decrease) in Creditors	9	3,346 -12,951		0 3,346 -12,951	-4,544 10,355	776	776 -4,544 10,355
Net Cash provided by Operating Activities		1,745		1,745	6,687	0	6,687

## Notes to the accounts

#### 1. Accounting Policies

(a) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102) - effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

There are no significant areas of valuation, adjustment or assumption that have been impacted by Coivd-19 that affect items in the current year accounts. With respect to the reporting period, 2020/21, it is not anticipated that there will be any significant areas of uncertainty that affect the carrying value of assets held by the Charity. Therefore, the Trustees consider there to be no material uncertainties about the Charity's ability to continue as a going concern as a result of the pandemic. This is a reflection of the level of reserves, which are considered adequate despite the likelihood of minimal income in the financial year 2020/21 because of the pandemic.

(b) Funds structure

The Charity has had both unrestricted and restricted funds (now £0) arising from donations.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objectives.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has received the funds, or has had the benefit of the service or facility.

Donated services and facilities are shown within incoming resources (and at the same time in resources expended) at the estimated value to DTUK of the service or facility received. Where possible, this estimate is provided by the donor. Where it is not possible to make a reasonable estimate of the value of donated services or facilities, the donation is noted in the Trustees Report.

In accordance with the Charities SORP 2015 (FRS 102) no amounts have been included in these financial statements to reflect the value of services provided free of charge to DTUK by volunteers. Volunteers provide membership and conference administration.

#### (d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including governance costs are allocated or apportioned to the applicable expenditure headings.

(e) Fixed Assets.

Fixed assets are depreciated on a straight-line basis over their useful lives, with half a year's depreciation charged in the year in which they are brought into use.

The website had an estimated life of three years, now expired.

(f) Irrecoverable VAT.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

#### 2. Related Party Transactions and Trustees' Expenses and Remuneration

There were no related party transactions.

The trustees all give their time and expertise freely without any form of remuneration or other benefit in cash or kind. During the year to  $31^{st}$  March 2020 expenses of £369 were reimbursed to the trustees (2018/19 £1,352).

#### 3. Donations and Legacies

Unrestricted - £14,165 (2018/19 £10,570)

Donations and legacies were from membership subscriptions,  $\pounds$  11,902 and donations of  $\pounds$ 263. In addition, King's College NHS Trust provided office services on a pro bono basis and the Independent Examiner worked pro bono. Estimated amounts of  $\pounds$ 1,250 and  $\pounds$ 750 have been included in line with the accounting policy on Donated Services and Facilities. See also Note 4 and 7.

(2018/19 £8,760 membership subscriptions, £310 donation and £1,500 pro bono work).

Restricted - £nil (2018/19 £nil).

#### 4. Other Trading Activities (conferences)

There was a conference in May 2019 generating income of £18,070 (2018/19£12,450).

Conference and membership costs of  $\pounds$ 15,276 were the cost of running the conference, paid administrative support and the estimated cost of office services, provided on a pro bono basis by King's College NHS Trust, in line with the Accounting policy for Donated Services and Facilities. (2018/19 £15,783).

#### 5. Bank Charges

Bank charges relate to the fees charged by Worldpay for processing online membership and conference applications.

#### 6. Fixed assets and depreciation

	Total assets
	£
Opening balance 31.3.2019	0
Add purchases	0
Less, depreciation	0
Balance 31.3.2020	0

#### 7. Governance and support costs

Governance and support costs of £5,077 (2018/19 £5,851) include Insurance, legal advice and website costs. Website hosting, email names and an upgrade of the website cost a total of £4,086 (2018/19 £3,962).

Included with governance costs is  $\pounds750$  relating to the independent examination of the Accounts provided on a pro bono basis (2018/19  $\pounds500$ ).

#### 8. Analysis of current assets

Prepayments of  $\pounds1,198$  relate mainly to website domain and hosting costs paid in advance (2018/19  $\pounds4,544$ ).

#### 9. Analysis of current liabilities

	31.3.2019		31.3.2	2020
	Number	£	Number	£
Membership subscriptions	122	3,457	65	2,075
paid in advance				
Conference fees paid in	120	15,070	30	4,110
advance				
Unbilled Website costs				
Unbilled Admin costs		135		0
Total Accruals		18,662		6,185
Creditors		475		0
Current Liabilities		19,136		6,185
Movement in Creditors				-12,951

The membership year is from 1st April to 31st March. For new members joining between 1st January and 31st March 2020, membership would normally extend to 31st March 2021. As the board decided to waive membership fees for 2020/21, due to the Covid-19 restrictions, fees paid in advance (other than corporate subscriptions) have all been carried forward to 2021/22.

#### 10. Analysis of movement in charitable funds

	Fund 31.3.2019	Income	Expenditure	Fund 31.3.2020
	£	£	£	£
Unrestricted fund	43,474	32,235	20,885	54,824
Total	43,474	32,235	20,885	54,824

#### 11. Analysis of cash and cash equivalents

Cash and Cash equivalents at the end of the reporting period are entirely cash at bank,  $\pounds 59,811$  (2019  $\pounds 58,065$ ).